

# **Terms and Condition of** **[www.jobsearchenglish.com](http://www.jobsearchenglish.com) (JEO) as of** **26/7/2020**

Thank you for choosing to use this website [www.jobsearchenglish.com](http://www.jobsearchenglish.com) (JEO). By viewing these pages of this website, you acknowledge you have read and accepted these terms and conditions.

The following terms apply to users registered with us.

## **1.0 JEO Services**

### **1.1 Asking Questions**

When you register, you will be able to email questions about learning English.

The teacher / tutor / mentor will respond by email to your emails on the topics such as Learning English, Western Customs and Culture, English for Finding a Job in an English-speaking workplace / country, Workplace English and General English.

The teacher / tutor / mentor will try to provide useful advice on these topics.

The teacher / tutor / mentor will try to answer your emails within 72 hours of receipt.

### **1.2 Goals of the Site**

To improve your English Language Skills in Vocabulary, Reading and Culture based around these ten content areas:

1. Job Search English
2. Workplace English
3. Business English
4. Retail English
5. Hotel English
6. Health English
7. Technical English
8. Police English
9. Global English
10. Academic English

### **1.3 Resources**

Registered users may access all the resources on the site, including articles, quizzes, jokes, phrases and newsletters. The readings, articles and quizzes are at three English language levels: Elementary, Intermediate and Advanced. That is Elementary (Level 1), Intermediate (Level 2), Advanced (Level 3) and Elementary (1,000-word list), Intermediate (2,000 word list), Advanced (3,000 – 5,000 word list). The word lists are based around Prof Paul Nation's vocabulary lists. He is a professor at Victoria University of Wellington, New Zealand - view more info at <https://www.wgtn.ac.nz/lals/resources/vocrefs>

## **2.0 Registered User's responsibilities**

### **2.1 Registered Users**

To become a registered user of JEO, you need to supply us with your email address, name, and home country. We ask this information to help us verify who you are in case you forget your password. We also ask this in order to collect demographic info to assist in developing the site.

A registered user does not pay any money to use this site (launched on August 1, 2020). If we do in time charge to access the site, then 2.2 will be enacted.

### **2.2 Security of Credit card information**

Where registered users pay fees, you need to supply us with credit card information. This information is encrypted on a secure server via PayPal. Please note that when you visit this site, you are subject to their privacy policies and practices.

### **2.3 Email Policy**

Registered users agree not to display objectionable material in emails and / or question posted.

## **3.0 Privacy Policy and Practices**

The following information in this section, discloses JEO's information gathering practices for [www.jobsearchenglish.com](http://www.jobsearchenglish.com). That is, JEO is committed to protecting your privacy. JEO does not sell your name or personal details to other organizations.

### **3.1 Security Measures**

We log your computer's IP address and browser type. We use your IP address to help identify you and to help diagnose problems with our server.

If you leave the computer unattended without logging out of the site, we log you out automatically after some time has passed.

JEO has security measures in place to protect the loss, misuse or alteration of any information that is directly under our control. JEO works with a third party that provides a secure server which encrypts all information including name, credit card details, and address, so that it cannot be intercepted or read as it travels over the Internet. JEO requires password verification at log-in from users to protect against unauthorized access to your personal profile.

In addition, JEO does not permanently store your credit card information on our website database.

### **3.2 Links to Other Sites**

JEO may offer links to other English language learning and job search related sites. Please note that when you visit these sites, you are subject to their privacy policies and practices.

### **3.3 Personal Profile**

Changing and updating your personal profile:

If you wish to change or update your personal profile, please contact [malithaw5@gmail.com](mailto:malithaw5@gmail.com).

#### **4.0 Disclaimer**

The teacher / tutor / mentor does not provide legal advice and JEO does not guarantee that any advice provided by the teacher / tutor / mentor is legally correct, although every endeavour is made to provide useful advice.

JEO is not liable for any loss or damage or damages arising from the use of this web site.

JEO is not responsible for the content of messages sent by users to other users they have located through JEO.

The laws of New Zealand govern this website and the interpretation of it, and the parties submit to the non-exclusive jurisdiction of the Courts of New Zealand.

#### **5.0 Questions**

If you have any questions about our privacy policies and practices, or terms and conditions, please contact T. P. Brown at [pbrown@yourenglishtutor.com](mailto:pbrown@yourenglishtutor.com)